Greater Minnesota Family Services

2320 Highway 12, Suite 2, Willmar, MN 56201
320-214-9692 (p) 651-925-0236 (f)

REFERRAL FOR FAMILY SERVICES

Name of Client: _____ **DOB:** _____ **Date:** _____

Parents/Legal Guardian: _____ **Client:** ☐ M ☐ F

Phone (H): _____ **Phone (W):** _____

Address: _____

Counties: _____

Siblings (Name, DOB): _____

Services Requesting:

- ☐ Family Based
- ☐ School & Family
- ☐ Family Group
- ☐ Targeted Case Management
- ☐ Open to Telehealth
- ☐ Outpatient (Chippewa County/Telehealth)
- ☐ Early Childhood - (SEED Day Program)
- ☐ Early Childhood - (In-Home)
- ☐ Family Group Decision Making
- ☐ Art Therapy (St. Cloud)
- ☐ Intensive In-Home Family Services (Morrison, Stearns, Sherburne & Wright Counties ONLY)
- ☐ Unsure

Greater Minnesota Family Services Staff Preferred (Name): _____

School District Child Attending: _____

If supervisory approval is required by your agency, please have supervisor sign and date below:

Signature: _____ **Date:** _____

Reason for Referral (Please be specific, list behaviors/symptoms):

_____

_____

_____

Frequency of Service: ☐ Morning (8am-12pm) ☐ Early PM (12pm-4pm) ☐ Evening PM (5pm-9pm)

Pertinent Background Information:

_____

_____

_____

Party Responsible for Payment:

☐ **County/Grant:** _____

☐ **Primary Insurance**
- **Company:** _____
- **Phone:** _____
- **MA/ID #:** _____
- **Policy/Group #:** _____

Supervisor Approval: _____

☐ **Secondary Insurance**
- **Company:** _____
- **Phone:** _____
- **MA/ID #:** _____
- **Policy/Group #:** _____

Date of Last DA: _____
(Please provide a copy of most recent DA)

Completed By: _____
Agency: _____

Referred By: _____
Phone: _____

Agency: _____
Email: _____

If you are making a referral to GM, we will inform you that the referral has been received and forwarded to our staff. If you have not received a response within 2 weeks, please contact Carla or Briedget at 320-214-9692. If services have not begun within 3 months of the original referral, GM will need to discontinue your original referral. You will then need to submit a new updated referral to GM.