



# Greater Minnesota Family Services

2320 Highway 12, Suite 2, Willmar, MN 56201

320-214-9692 (p) 651-925-0236 (f)

Email: [records-referrals@greaterminnesota.org](mailto:records-referrals@greaterminnesota.org)

## REFERRAL FOR FAMILY SERVICES

Name of Client: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

Parents/Legal Guardian: \_\_\_\_\_ Client:  M  F

Phone (H): \_\_\_\_\_ Phone (W): \_\_\_\_\_

Address: \_\_\_\_\_

Counties: \_\_\_\_\_

Siblings (Name, DOB): \_\_\_\_\_

- Services Requesting:
- |  |  |
|--|--|
| <input type="checkbox"/> Family Based                        | <input type="checkbox"/> Outpatient (Chippewa County/Telehealth) |
| <input type="checkbox"/> School & Family                     | <input type="checkbox"/> Early Childhood - (SEED Day Program)    |
| <input type="checkbox"/> Art Therapy (St. Cloud)             | <input type="checkbox"/> Early Childhood - (In-Home)             |
| <input type="checkbox"/> Targeted Case Management            | <input type="checkbox"/> Family Group Decision Making            |
| <input type="checkbox"/> Open to Telehealth                  | <input type="checkbox"/> Unsure                                  |
| <input type="checkbox"/> Intensive In-Home Family Services** |  |

**\*\*Morrison County HHS, Stearns County HHS & SWHHS ONLY – County Must Make Referral**

Greater Minnesota Family Services Staff Preferred (Name): \_\_\_\_\_

School District Child Attending: \_\_\_\_\_

If supervisory approval is required by your agency, please have supervisor sign and date below:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Referral (Please be specific, list behaviors/symptoms):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Frequency of Service:  Morning (8am-12pm)  Early PM (12pm-4pm)  Evening PM (5pm-9pm)

Pertinent Background Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Party Responsible for Payment:

County/Grant: \_\_\_\_\_

Supervisor Approval: \_\_\_\_\_

Primary Insurance

Secondary Insurance

Company: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

MA/ID #: \_\_\_\_\_

MA/ID #: \_\_\_\_\_

Policy/Group #: \_\_\_\_\_

Policy/Group #: \_\_\_\_\_

Date of Last DA: \_\_\_\_\_

Completed By: \_\_\_\_\_

(Please provide a copy of most recent DA)

Agency: \_\_\_\_\_

Referred By: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*If you are making a referral to GM, we will inform you that the referral has been received and forwarded to our staff. If you have not received a response within 2 weeks, please contact Carla or Briedget at 320-214-9692. If services have not begun within 3 months of the original referral, GM will need to discontinue your original referral. You will then need to submit a new updated referral to GM.*